

**NOTICE is hereby given that the ANNUAL GENERAL MEETING of the  
AUSTRALIAN POWER BOAT ASSOCIATION  
(ABN 17 339 864 022)**

**will be held in conjunction with the August National Council Meeting  
on the weekend of Saturday 1 August and Sunday 2 August 2009  
at the Ciloms Airport Lodge, 398 Melrose Drive, Tullamarine, Victoria.  
The Meeting will commence at 10.00am on Saturday 1 August 2009.**

## **AGENDA**

- AGENDA ITEM 1**                      **ATTENDANCE AND APOLOGIES**
- AGENDA ITEM 2**                      **CONFIRMATION OF AND BUSINESS ARISING FROM THE  
MINUTES OF THE 2008 ANNUAL GENERAL MEETING**
- AGENDA ITEM 3**                      **CORRESPONDENCE** (*pertaining ONLY to the Annual General Meeting*)
- AGENDA ITEM 4**                      **REPORTS FROM EXECUTIVE OFFICERS OF THE ASSOCIATION  
COVERING THE 2008-2009 SEASON:**
- i. President*
  - ii. Senior Vice President*
  - iii. Vice President Inboards*
  - iv. Vice President Outboards*
  - v. Vice President Drags*
  - vi. Records Officer*
  - vii. Rules Officer*
  - viii. Safety Officer*
  - ix. Treasurer (other than Finance and Report of Council)*
  - x. UIM Delegate*
- AGENDA ITEM 5**                      **ALTERATIONS TO THE “RULES OF ASSOCIATION”** (*see attached*)
- AGENDA ITEM 6**                      **ELECTION OF EXECUTIVE OFFICERS OF THE ASSOCIATION**  
(*see attached*)
- AGENDA ITEM 7**                      **DATE & VENUE FOR THE 2010 ANNUAL GENERAL MEETING**
- AGENDA ITEM 8**                      **ANY OTHER BUSINESS REQUESTED OR THAT MAY BE  
TRANSACTIONED IN ACCORDANCE WITH THE RULES**
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**AGENDA ITEM 5**

**ALTERATIONS TO THE RULES OF ASSOCIATION**

<b>Proposed by:</b>	<b>NEW SOUTH WALES COUNCIL</b>
<b>Supported by:</b>	<b>OFFSHORE COUNCIL</b>

**Motion 1: Executive Officers – 9.8 (page 117, current Rule Book) – REWRITE and RENUMBER existing Rule 9.8 and ADD Rule 9.9 Duties of the Secretary**

**9.8 SECRETARY**

- 9.8.1 The Council in accordance with these Rules will appoint a Secretary for a term and with remuneration and any conditions, it sees fit.
- 9.8.2 Any Secretary appointed can also be removed by the Council.
- 9.8.3 The Council can appoint a member of the Association as Secretary. Any member appointed will become an Officer of the Association.
- 9.8.4 The Secretary will not have a vote at any Council or Executive meeting.

**9.9 THE DUTIES AND RESPONSIBILITIES OF THE SECRETARY WILL INCLUDE, BUT WILL NOT BE LIMITED TO:**

- Preparation and lodgement of the Association's annual return to ASIC
- Records the appointment and identification details of directors (Executive member), and their resignations, and report accordingly to ASIC
- Record declarations of interest or conflicts of interests made by directors to an Executive and/or Council meeting
- Prepare the agenda for Council, Executive and Annual General meetings in consultation with the President
- Make arrangements including venue, date, times and hospitality for meetings
- Send notice of the meetings in accordance with these Rules of Association
- Collect and collate reports from Executive and Member Councils
- Take the minutes of meetings, or delegate to an appointed Minutes Secretary
- Write up the minutes as soon as practicable after the meeting, or delegate to an appointed Minutes Secretary
- Read, reply and file correspondence promptly
- Maintain registers of members' names and addresses and life members, delegate to an appointed Membership Coordinator
- Maintain files of legal documents such as constitutions, leases and titles
- Communicate information within the Association, such as, memoranda, event deadlines, etc.
- Organise Executive travel bookings/accommodation
- Prepare, with the directors, a report for the liquidator on the affairs of the Association in the event of winding up or liquidation and to attend the creditors' meeting
- Maintain confidentiality on relevant matters
- Has a good working knowledge of the Rules of Association
- Respond to other duties not listed and as directed by the Executive and/or Council

**Reason:** Currently there are no duties for this most important position and there is a need to have clearly defined duties and responsibilities.

**AGENDA ITEM 5**

**ALTERATIONS TO THE RULES OF ASSOCIATION**

<b>Proposed by:</b>	<b>NEW SOUTH WALES COUNCIL</b>
<b>Supported by:</b>	<b>OFFSHORE COUNCIL</b>

**Motion 2: Executive Officers – 9.2.2 (page 117, current Rule Book) - Modify as follows:**

**9.2.2 Casual Vacancies** - In the event of any position (*other than that of the President*) remaining vacant at the Annual General Meeting or a position becoming vacant (*other than that of the President*), during the year due to resignation or other reason, the elected Executive will have the power to appoint a person to fill that vacancy until the next Annual General Meeting.

9.2.2.1 The Executive can decide that a casual vacancy need not be filled.

9.2.2.2 Persons filling casual vacancies will not be required to fulfil the criteria for Executive Office nomination, *other than the need to be a current financial member of an Affiliated Member Club.*

**9.2.2.3** *In the event that the position of President remains vacant following the Annual General Meeting or becomes vacant during the year due to resignation or other reasons, the Council has the power to:*

- *Call for Expressions of Interest from interested parties. Such Expressions of Interest must include an outline of the applicants experience and outlook for the future*
- *Appoint a person upon recommendation from the Executive to fill the vacancy until the next Annual General Meeting*

9.2.2.4 *If more than one Expression of Interest or Recommendation is received from the Executive, a secret ballot will be carried out at a Council Meeting.*

9.2.2.5 *A vote will be considered carried by a simple majority vote of those present and eligible to vote at a Council Meeting (see 8.2 – Voting).*

**Reason:** With the recent vacancy and subsequent filling of the President’s position, there were many who thought the decision should have been made by the Council as a whole, rather than by the Executive. This change will allow the Council to appoint a President if the situation rises in future.

<b>Proposed by:</b>	<b>NEW SOUTH WALES COUNCIL</b>
<b>Supported by:</b>	<b>OFFSHORE COUNCIL</b>

**Motion 3: ADD to Executive Officers as 9.10 (page 117, current Rule Book)**

**9.10 CONFLICTS OF INTEREST**  
Executive Officers of the Association must not become involved in any activity that could be interpreted as a Conflict of Interest with the Objects of the Association (see 2 – Objects).

9.10.1 If a Conflict of Interest exists, it is the responsibility of the Executive Officer to make known any Conflict of Interest and to recuse themselves from (i.e., abstain from) any discussions or decisions.

9.10.2 The Executive Officer must not influence in any way, discussions or the outcome of the Council or Executive.

**Reason:** At present, the Association has no guidelines to deal with Conflicts of Interest.



AUSTRALIAN POWER BOAT ASSOCIATION

National Authority Affiliated with the Union Internationale Motonautique

National President: Glenn Banks

National Secretary: Marie Baker

AGENDA ITEM 6

ELECTION OF EXECUTIVE OFFICERS OF THE ASSOCIATION

POSITION	NOMINEE (S)	ACCEPTED / DECLINE	NOMINATED BY
PRESIDENT	GLENN BANKS	Accepted	New South Wales & Victoria
SENIOR VICE PRESIDENT	ROBERT PSAILA	Accepted	New South Wales & Victoria
VICE PRESIDENT INBOARDS	JOHN PALMER	Accepted	New South Wales & Victoria
	BOB DAMEROW	Accepted	South Australia
VICE PRESIDENT OUTBOARDS	CRAIG FARRAR	Accepted	New South Wales & Victoria
VICE PRESIDENT DRAGS	CHERILYN WILSON	Accepted	New South Wales & Victoria
RECORDING SECRETARY	MANDA GORDON	Accepted	New South Wales & Victoria
RULES OFFICER	GLENN BURNS	Accepted	New South Wales & Victoria
SAFETY OFFICER	RON BEASLEY	Accepted	New South Wales & Victoria
TREASURER	MARIE BAKER	Accepted	New South Wales & Victoria
UIM DELEGATE	RICKY HOWARD	Accepted	New South Wales
	TERRY SMITH	Accepted	South Australia
	TONY WALSH	Accepted	Victoria